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**FINDINGS OF FACT**

**BACKGROUND AND PROCEDURE**

1. The Department is authorized by statute to receive and to decide petitions for hearings from members of homeowners' associations and from homeowners' associations in Arizona.

2. Petitioners filed multiple single-issue petitions against the Tonto Forest Estates Homeowners Association (TFE), with the Department. Petitioner tendered \$500.00 to the Department with each petition.

3. TFE timely responded to each petition, and the Department referred the matter to the Office of Administrative Hearings ("OAH"), an independent state agency, for an evidentiary hearing. For the sake of judicial economy, the tribunal consolidated the matters.

4. Respondent is a homeowners' association whose members own properties in a residential real estate development located in Maricopa County, Arizona.

5. Petitioners are property owners and member of TFE.

6. TFE is governed by its Covenants, Conditions, and Restrictions ("CC&Rs"), and overseen by a Board of Directors ("the Board"). The Association is also regulated by Title 33, Chapter 16, Article 1 of the Arizona Revised Statutes ("ARIZ. REV. STAT.")

**24F-H033-REL**

7. On January 31, 2024, the Department issued a Notice of Hearing in this case, with the following dispute:

1. CC&R 4.32 by 'assessing empty/undeveloped lots to pay for septic related expenses which are expressly not their responsibility'
2. ARS §33-1802 by 'assessing empty/undeveloped lots to pay for septic related expenses which are not their 'obligation under the declaration'

8. Mr. Krahn and other members of TFE, owned empty lots in addition to their primary residence in TFE. Mr. Krahn testified that TFE was charging an

1 assessment for septic-related obligations to every lot, regardless of whether there was a  
2 dwelling unit on the same or whether it was empty. Mr. Krahn also testified that he had  
3 attempted to bring this issue up at TFE Board meetings but that he was not allowed to  
4 speak. Mr. Krahn was seeking a civil penalty of \$500.00.

5 9. Mr. Joliette testified that every lot was intended to pay the full amount, and  
6 that nothing had been done in bad faith. Mr. Jolivet also did not dispute that there  
7 were empty lots within TFE with no dwelling units. Further, Mr. Jolivet testified that  
8 trying to enforce section 4.32 should be taken in context with the other provisions of the  
9 CC&Rs.

10 **25F-H002-REL**

11 10. On August 22, 2024, the Department issued a Notice of Hearing in this  
12 case, with the following dispute:

13 Petitioners allege the Respondent of violating CC&R 4.32 by  
14 making, 'an improper payment...in a manner that violated the  
governing documents'

15 11. Mr. Krahn testified that TFE used association funds to reimburse a former  
16 Board member and homeowner \$75.00 for a replacement to his septic system.<sup>1</sup> Mr.  
17 Krahn testified that the "P-Series Float" was a replacement part and not a repair, which  
18 made reimbursement under CC&R 4.32, impermissible. Mr. Krahn testified that he was  
19 seeking a civil penalty of \$500.00 as TFE was acting in bad faith.

20 12. Mr. Jolivet testified that there was a lot of ambiguity as to whether this  
21 was a replacement or a repair, as the invoice did not specify the same. Because of this,  
22 Mr. Jolivet argued, the Board had the right to reimburse the homeowner the \$75.00.

23 **25F-H006-REL**

24 13. On November 15, 2024, the Department issued a Notice of Hearing in this  
25 case, with the following dispute:

26 Petitioners allege Respondent of violating ARS §33-1803(D)(1) by  
27 'attempt[ing] to enforce compliance with wording NOT FOUND  
28 (emphasis in original text) in [the] CCRs.'

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<sup>1</sup> See Petitioner's Exhibit 2 in 25F-H0002-REL.

1 14. Mr. Krahn testified that he received a notice from TFE on or about August  
2 12 2024, informing him that his tree needed to be cut back.<sup>2</sup> Mr. Krahn testified further  
3 that he requested an appeal on the violation, but that his appeal was never scheduled  
4 before the Board.<sup>3</sup> Mr. Krahn also testified that Mr. Pizzacaroli also received a fine  
5 notice from TFE regarding cutting his tree(s) back.<sup>4</sup> Mr. Krahn testified that the notice  
6 was also improper because there were no governing sections as to “aesthetics” in the  
7 neighborhood, and also demonstrated other properties which appeared to need their  
8 trees cut back as well.<sup>5</sup> Mr. Krahn testified he was seeking a civil penalty of \$500.00.

9 15. Mr. Jolivette testified that as the new Board President, he has been  
10 working to ensure that everything is done within compliance of statutes. He also testified  
11 that the technical issues found in the letters had been remedied, and that as a general  
12 proposition, TFE was not interested in trying to collect fines from homeowners.

13 **25F-H020-REL**

14 16. On December 9, 2024, the Department issued a Notice of Hearing in this  
15 case, with the following dispute:

16 Petitioner alleges that Respondent violated Bylaw 3.9 by adding a  
17 ‘signature verification page...to every ballot, allowing anyone to see  
18 how much member voted’.

19 17. Mr. Krahn testified that the bylaw mandated that all elections be  
20 conducted by secret written ballot, and that Respondent violated the bylaw, as they  
21 attached the envelopes and the ballots together after the election to store the  
22 information.<sup>6</sup> Mr. Krahn testified that this was concerning as anyone could request the  
23 records and it would be easy to determine who voted.

24 18. Finally, Mr. Krahn testified that he was not seeking a civil penalty.

25 19. Mr. Jolivette testified that the bylaw did not address ballot storage after the  
26 conclusion of the election. However, Mr. Jolivette testified that moving forward, the  
27 Board had updated their storage policy to ensure anonymity even after the election.

28 <sup>2</sup> See Petitioner’s Exhibit 1 in 25F-H0006-REL.

29 <sup>3</sup> See Petitioner’s Exhibit 18 in 25F-H0006-REL.

30 <sup>4</sup> See Petitioner’s Exhibit 14 in 25F-H0006-REL.

<sup>5</sup> See Petitioner’s Exhibit 19 in 25F-H006-REL.

<sup>6</sup> See Petitioner’s Exhibit 3 in 25F-H020-REL

1 **25F-H009-REL**

2 20. On November 15 2024, the Department issued a Notice of Hearing in this  
3 case, with the following dispute:

4 Petitioners allege Respondent of violating ARS §33-1804(A) by  
5 deciding, 'to file a claim with the Directors and Officers (D&O)  
6 insurance company' outside the confines of an Open meeting.

7 21. Mr. Krahn testified that this issue stemmed from a lawsuit for defamation  
8 by himself against the Board, after the Board accused him of embezzling \$250.00. Mr.  
9 Krahn testified that the Board decided to make a claim on its liability insurance policy to  
10 obtain counsel for its defense, and did so in a closed session, where members were not  
11 entitled to vote on the same. Because of this, Mr. Krahn argued that the insurance  
12 policy was cancelled,<sup>7</sup> and that the Board was now forced to find new coverage at a  
13 much increased price.<sup>8</sup>

14 22. Further, Mr. Krahn testified that this was a discretionary financial choice  
15 made behind closed doors, without open meeting discussion. Mr. Kahn agreed  
16 however, that the Board was allowed to discuss the matter in closed session, but once a  
17 decision needed to be made, it should have been done in an open meeting.

18 23. Finally, Mr. Krahn was seeking a civil penalty in the amount of \$500.00.

19 24. Mr. Jolivette testified that the Board had every right to decide to invoke its  
20 insurance coverage as it was a legal decision during the pendency of a lawsuit by one  
21 of its homeowners. Mr. Jolivette testified it was as if Mr. Krahn wanted to be in the  
22 "huddle" to know what the Board was doing, and it ultimately threw his case for a "loop".

23 25. Mr. Jolivette also testified that the increase cost in coverage was not  
24 necessarily tied to the claim made, and that their insurance coverage was not dropped  
25 because of the claim, rather the company was no longer offering such policies.

26 **25F-H011-REL**

27 26. On November 15 2024, the Department issued a Notice of Hearing in this  
28 case, with the following dispute:

29 <sup>7</sup> See Petitioner's Exhibit 9 in case 25F-H009-REL.

30 <sup>8</sup> See Petitioner's Exhibit 8 in case 25F-H009-REL.



1 wholly from all reasonable doubt, is still sufficient to incline a fair and impartial mind to one  
2 side of the issue rather than the other.”<sup>11</sup>

3 **24F-H033-REL**

4 5. CC&R 4.32 provides:

5 **Required Sewage Treatment System.** Each owner who purchases  
6 a Lot within the Property acknowledges that it shall be required to  
7 construct and install, at such Owner’s sole cost and expense, an  
8 AdvanTex sewage treatment system manufactured by Orenco  
9 Systems...as part of the construction of an Dwelling Unit on such  
10 Owner’s Lot...After installation of the Required Sewage Treatment  
11 System, the Association shall assume responsibility for the  
12 monitoring, maintenance and repair of the Required Sewage  
13 Treatment System, with the costs thereof to be included as part of the  
14 Assessments payable by such Owner. If the Required Sewage  
15 Treatment System requires any capital improvements or  
16 replacements, such capital improvements or replaces shall be the  
17 responsibility of the Owner.

18 6. After review of the relevant testimony and evidence, the tribunal finds that  
19 only lots with dwelling units should be subjected to the assessment. To divide the costs  
20 amongst the empty lots would result in those property owners paying “more” of share of  
21 the assessment while owners with only one lot would pay less of share. Certainly, when  
22 one of those empty lots is converted to include a dwelling unit then an owner should  
23 expect to contribute to a greater share of the assessment. However, until that time, the  
24 CC&R is clear that only lots with dwelling units are required to share in the  
25 Assessments issued. As to the issue of a civil penalty, the tribunal declines to award  
26 the same.

27 **25F-H002-REL**

28 7. CC&R 4.32 provides:

29 **Required Sewage Treatment System.** Each owner who purchases  
30 a Lot within the Property acknowledges that it shall be required to  
construct and install, at such Owner’s sole cost and expense, an  
AdvanTex sewage treatment system manufactured by Orenco  
Systems...as part of the construction of an Dwelling Unit on such  
Owner’s Lot...After installation of the Required Sewage Treatment

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<sup>11</sup> BLACK’S LAW DICTIONARY 1220 (8<sup>th</sup> ed. 1999).

1 System, the Association shall assume responsibility for the  
2 monitoring, maintenance and repair of the Required Sewage  
3 Treatment System, with the costs thereof to be included as part of the  
4 Assessments payable by such Owner. *If the Required Sewage  
5 Treatment System requires any capital improvements or  
6 replacements, such capital improvements or replacements shall be  
7 the responsibility of the Owner.* (emphasis added)

8 8. After review of the relevant testimony and evidence, the tribunal finds that  
9 the P-Series float in question was a replacement part, and therefore was the responsibility  
10 of the homeowner, not subject to reimbursement by the Board. As to the issue of a civil  
11 penalty, the tribunal declines to award the same.

12 **25F-H006-REL**

13 9. ARIZ. REV. STAT. § 33-1803(C) and (D)(1) provide follows:

14 C. A member who receives a written notice that the condition of the  
15 property owned by the member is in violation of the community  
16 documents without regard to whether a monetary penalty is imposed  
17 by the notice may provide the association with a written response by  
18 sending the response by certified mail within twenty-one calendar  
19 days after the date of the notice. The response shall be sent to the  
20 address identified in the notice.

21 D. Within ten business days after receipt of the certified mail  
22 containing the response from the member, the association shall  
23 respond to the member with a written explanation regarding the  
24 notice that shall provide at least the following information unless  
25 previously provided in the notice of violation:

26 1. The provision of the community documents that has allegedly  
27 been violated.

28 10. After review of the relevant evidence, the tribunal finds that although the  
29 notice was merely a "Friendly Reminder" and not an actual fine notice, notice of  
30 violation or something similar, it still did not provide Mr. Krahn with guidance as to which  
section of the CC&R's was violated, and exactly how far back to cut his tree without  
reference to a specific section. As to the request for civil penalty, the tribunal declines  
to award the same as to this position, as the tribunal finds Mr. Jolivette credible that  
future notices will contain the specifics needed to comply with the statutes.

1 **25F-H020-REL**

2 11. Bylaw 3.9 provides:

3 **Election of Directors.** Election to the Board shall be by secret  
4 written ballot. At such election the Members or their proxies may  
5 cast, in respect to each vacancy, as many votes as they are entitled  
6 to exercise under the provisions of the Declaration. The persons  
7 receiving the largest number of votes shall be elected to the vacant  
8 positions. Cumulative voting for directors shall not be required or  
9 permitted.

10 12. While it is true that the Bylaw does not reference storage following the  
11 election, it would necessarily follow that all ballots after counting, should be stored in a  
12 similar anonymous fashion. Therefore, while the tribunal finds for Petitioner on this  
13 issue, the tribunal also finds Mr. Jolivette credible that ballots storage following an  
14 election shall maintain the anonymity of the voters.

15 **25F-H009-REL**

16 13. A.R.S. § 33-1804(A) provides in pertinent part:

17 A. Notwithstanding any provision in the declaration, bylaws or other  
18 documents to the contrary, all meetings of the members' association  
19 and the board of directors, and any regularly scheduled committee  
20 meetings, are open to all members of the association or any person  
21 designated by a member in writing as the member's representative  
22 and all members or designated representatives so desiring shall be  
23 allowed to attend and speak at an appropriate time during the  
24 deliberations and proceedings. The board may place reasonable  
25 time restrictions on those persons speaking during the meeting but  
26 shall allow a member or member's designated representative to  
27 speak once after the board has discussed a specific agenda item but  
28 before the board takes formal action on that item in addition to any  
29 other opportunities to speak. The board shall provide for a  
30 reasonable number of persons to speak on each side of an issue.  
Persons attending may audiotape or videotape those portions of the  
meetings of the board of directors and meetings of the members that  
are open. The board of directors of the association shall not require  
advance notice of the audiotaping or videotaping and may adopt  
reasonable rules governing the audiotaping and videotaping of open  
portions of the meetings of the board and the membership, but such

1 rules shall not preclude such audiotaping or videotaping by those  
2 attending, unless the board audiotapes or videotapes the meeting  
3 and makes the unedited audiotapes or videotapes available to  
4 members on request without restrictions on their use as evidence in  
5 any dispute resolution process. Any portion of a meeting may be  
6 closed only if that closed portion of the meeting is limited to  
7 consideration of one or more of the following:

8 1. Legal advice from an attorney for the board or the association. On  
9 final resolution of any matter for which the board received legal  
10 advice or that concerned pending or contemplated litigation, the  
11 board may disclose information about that matter in an open meeting  
12 except for matters that are required to remain confidential by the  
13 terms of a settlement agreement or judgment.

14 2. Pending or contemplated litigation.

15 . . .

16 14. The tribunal finds that Petitioners have not met their burden to  
17 prove Respondent was in violation of the statute. There was no dispute that there  
18 was pending litigation, and the Board was within its right to discuss *and* decide to  
19 invoke the insurance policy to cover the costs of the litigation, per number 2,  
20 above. There was nothing in the statute that requires that only the discussion  
21 must be in private and not the actual action/decision to be made in open,  
22 especially when the litigation involved a homeowner/member of the Association.

23 **25F-H011-REL**

24 15. A.R.S. § 33-1805(A) provides in pertinent part:

25 Except as provided in subsection B of this section, all financial and  
26 other records of the association shall be made reasonably available  
27 for examination by any member or any person designated by the  
28 member in writing as the member's representative. The association  
29 shall not charge a member or any person designated by the member  
30 in writing for making material available for review. The association  
shall have ten business days to fulfill a request for examination. On  
request for purchase of copies of records by any member or any  
person designated by the member in writing as the member's

1 representative, the association shall have ten business days to  
2 provide copies of the requested records. An association may charge  
3 a fee for making copies of not more than fifteen cents per page.

4 16. The tribunal finds that Respondent wrongfully withheld the notices  
5 requested, as they were not privileged in anyway. The tribunal disagrees with  
6 Mr. Jolivette's interpretation of "pending litigation" as defined in this statute, as  
7 the notices were drafted and sent out by the Association's manager, prior to this  
8 pending litigation.

9 **ORDER**

10 **IT IS ORDERED** that Petitioner's petition in **24F-H033-REL** be granted and that  
11 Respondent shall follow the CC&R's. **IT IS FURTHER ORDERED**, that Respondent  
12 shall reimburse Petitioner's \$500.00 filing fee as required by ARIZ. REV. STAT. § 32-  
13 2199.01. **IT IS FURTHER ORDERED** that no civil penalty is awarded.

14 **IT IS ORDERED** that Petitioner's petition in **25F-H002-REL** be granted and that  
15 Respondent shall follow the CC&R's. **IT IS FURTHER ORDERED**, that Respondent  
16 shall reimburse Petitioner's \$500.00 filing fee as required by ARIZ. REV. STAT. § 32-  
17 2199.01. **IT IS FURTHER ORDERED** that no civil penalty is awarded.

18 **IT IS ORDERED** that Petitioner's petition in **25F-H006-REL** be granted and that  
19 Respondent shall follow the Arizona statutes. **IT IS FURTHER ORDERED**, that  
20 Respondent shall reimburse Petitioner's \$500.00 filing fee as required by ARIZ. REV.  
21 STAT. § 32-2199.01. **IT IS FURTHER ORDERED** that no civil penalty is awarded.

22 **IT IS ORDERED** that Petitioner's petition in **25F-H020-REL** be granted, and that  
23 Respondent shall follow the Bylaws. **IT IS FURTHER ORDERED** that Respondent shall  
24 reimburse Petitioner's \$500.00 filing fee as required by ARIZ. REV. STAT. § 32-2199.01.  
25 **IT IS FURTHER ORDERED** that no civil penalty is awarded.

26 **IT IS ORDERED** that Petitioner's petition in **25F-H009-REL** be denied, and that  
27 Respondent shall not reimburse Petitioner's filing fee as required by ARIZ. REV. STAT. §  
28 32-2199.01.

29 **IT IS ORDERED** that Petitioner's petition in **25F-H011-REL** be granted and  
30 Respondent shall abide by Arizona statutes. **IT IS FURTHER ORDERED** that

1 Respondent shall reimburse Petitioner's \$500.00 filing fee as required by ARIZ. REV.  
2 STAT. § 32-2199.01. **IT IS FURTHER ORDERED** that no civil penalty is awarded.

3  
4 **NOTICE**

5 **Pursuant to A.R.S. §32-2199.02(B), this Order is binding on the parties**  
6 **unless a rehearing is granted pursuant to A.R.S. § 32-2199.04.**  
7 **Pursuant to A.R.S. § 41-1092.09, a request for rehearing in this matter**  
8 **must be filed with the Commissioner of the Department of Real Estate**  
9 **within 30 days of the service of this Order upon the parties.**

10 Done this day, June 4, 2025.

11 /s/ Adam D. Stone  
12 Administrative Law Judge

13 Transmitted by either mail, e-mail, or facsimile June 4, 2025 to:

14 Susan Nicolson  
15 Commissioner  
16 Arizona Department of Real Estate  
17 SNicolson@azre.gov  
18 vnunez@azre.gov  
19 djones@azre.gov  
20 labril@azre.gov  
21 mneat@azre.gov  
22 lrecchia@azre.gov  
23 gosborn@azre.gov

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By: OAH Staff